

# The Port Theatre Society

## COMMERCIAL RATE SHEET

Rentals	September 30, 2024		July 1, 2025		July 1, 2026	
<b>Mainstage</b>						
Show 1	1500 vs 10%		1550 vs 10%		1600 vs 10%	
Show 2 (same day)	\$	775	\$	800	\$	825
Rehearsal/non-ticketed:						
Under 5 hours	\$	960	\$	990	\$	1,020
Over 5 hours	\$	1,500	\$	1,550	\$	1,600
Deposit	\$	750	\$	775	\$	800
<b>Lobby</b>						
Under 4 hours - daytime	\$	320	\$	330	\$	340
Under 4 hours - evening	\$	640	\$	660	\$	680
Full day - daytime	\$	640	\$	660	\$	680
Full day - evening	\$	960	\$	990	\$	1,020
<b>Harmac Room</b>						
Under 4 hours	\$	200	\$	200	\$	250
Over 4 hours	\$	300	\$	300	\$	350
<b>Front of House</b>						
House Management Fee	\$	225	\$	250	\$	275
Merchandise Sales	We sell: 15% You sell: 10%					
Catering	cost + 10%					
Coffee/Tea Urn	\$	22	\$	23	\$	24
<b>Ticket Centre</b>						
Box Office Fee - In Theatre	\$	400	\$	420	\$	430
Box Office Fee - Offsite	\$	220	\$	225	\$	230
Comp/Consignment Tix Printing (up to 20%)	\$	0.25	\$	0.50	\$	0.50
Credit Card Surcharge	3%					
Order Fee	\$	3.50	\$	3.50	\$	3.75
Capital Development Fund	\$	2	\$	3	\$	3
Mailing Fee	\$	2.50	\$	2.75	\$	2.75
<b>Production</b>						
Piano Rental	\$	150	\$	150	\$	175
Piano Tuning	cost + 10%					
Screen and Projector	\$	175	\$	175	\$	200
Spotlight	\$	60	\$	60	\$	70
Marley Floor	\$	50	\$	50	\$	60
External Equipment Rental	cost + 10%					
Postering	cost + 10%					

Rates subject to change  
GST applicable on all costs

GST REG. #13031 8330 RT0001

Updated. March 28, 2024