

The Port Theatre Society

COMMUNITY NOT-FOR-PROFIT

Rentals	September 30, 2024		July 1, 2025		July 1, 2026	
Mainstage						
Show 1	1000 vs 10%		1050 vs 10%		1100 vs 10%	
Show 2 (same day)	\$	600	\$	625	\$	650
Rehearsal/non-ticketed:						
Under 5 hours	\$	625	\$	650	\$	675
Over 5 hours	\$	1,000	\$	1,050	\$	1,100
Deposit	\$	500	\$	525	\$	550
Lobby						
Under 4 hours - daytime	\$	320	\$	330	\$	340
Under 4 hours - evening	\$	640	\$	660	\$	680
Full day - daytime	\$	640	\$	660	\$	680
Full day - evening	\$	960	\$	990	\$	1,020
Harmac Room						
Under 4 hours	\$	200	\$	200	\$	250
Over 4 hours	\$	300	\$	300	\$	350
Front of House						
House Management Fee	\$	100	\$	125	\$	150
Merchandise Sales	We sell: 15% You sell: 10%					
Catering	cost + 10%					
Coffee/Tea Urn	\$	22	\$	23	\$	24
Ticket Centre						
Box Office Fee - In Theatre	\$	300	\$	320	\$	330
Box Office Fee - Offsite	\$	220	\$	225	\$	230
Comp/Consignment Tix Printing (up to 20%)	\$	0.25	\$	0.50	\$	0.50
Credit Card Surcharge	3%					
Order Fee	\$	3.50	\$	3.50	\$	3.75
Capital Development Fund	\$	2	\$	3	\$	3
Mailing Fee	\$	2.50	\$	2.75	\$	2.75
Production						
Piano Rental	\$	50	\$	50	\$	50
Piano Tuning	cost + 10%					
Screen and Projector	\$	175	\$	175	\$	200
Spotlight	\$	60	\$	60	\$	70
Marley Floor	\$	50	\$	50	\$	60
External Equipment Rental	cost + 10%					
Postering	cost + 10%					

Rates subject to change
GST applicable on all costs

GST REG. #13031 8330 RT0001

Updated. March 28, 2024