

SCHEDULE "A" OVERVIEW OF CHARGES (Community Non-Profit, Non-Ticketed Event)

FACILITY RENT	\$625 under 5 hours. / \$1000 over 5 hours.
NON-REFUNDABLE DEPOSIT (per day)	\$625 is due with signed contract.
TECHNICIANS	Manpower at current hourly rates. Time & one half after 8 hours worked, double time after 11 hours worked. Meal penalty will apply if crew do not receive ½ hr. meal break after 5 hours. Double time and one half charged for crew working on Statutory Holidays. Minimum crew is 3 (stage, audio, lighting).
SECURITY	The Port Theatre requires 1 security person in the lobby Manpower at current hourly rates. Time & one half after 8 hours. worked, double time after 11 hours worked. Double time and one half charged for crew working on Statutory Holidays.
HOUSE MANAGEMENT FEE	\$30 per hour for length or event including set up and take down
EVENT INSURANCE	Coverage Certificate listing The Port Theatre Society and City of Nanaimo as additional interests pursuant see Section 20 of the Agreement to which this Schedule 'A' is attached to be provided at least FIVE business days prior to event.
CAPITAL DEVELOPMENT CHARGE	50 cents per attendee.

The Port Theatre is obligated to remit applicable fees to Entandem for SOCAN and Re:Sound as follows:

SOCAN: Live & Recorded Music (per show)

Tariff 4A1 Popular Music: 3% of sales; If no admission is charged and no fees are paid to the performers \$35

Tariff 8 Receptions, Conventions & Similar – Theatre: \$93.78 Lobby: \$66.19 Harmac Room: \$22.06

Tariff 4B1 Classical Music: 1.56% of sales; **Tariff 11B** - Comedy & Magic Shows \$39.27

Tariff 9 Sports Events ie Dance Competitions - \$5.00 per event

RESOUND: Recorded music only (per event day)

Tariff 5A Recorded music accompanying live performance – Based on attendance

Integral (>10% of event or >10 minutes on stage & off stage): 3.2 cents per admission (free or paid)

Incidental (<10% of event or <10 minutes on stage & off stage): .8 cents per admission (free or paid)

Tariff 5.B Recorded music at Receptions, Conventions & Similar - Based on Capacity: Theatre: \$39.33 Lobby: \$27.76 Harmac Rm: \$9.25*These rates are subject to change based on updated SOCAN and Re:Sound rates*

ADDITIONAL COSTS IF APPLICABLE

MERCHANDISING.....	Venue retains 15% of gross sales net of taxes or 10% of gross sales net of taxes if licensee provides seller. Waived if for fundraising.
ADDITIONAL JANITORIAL	Current hourly rate
HAZER.....	\$40
SPOTLIGHT RENTAL	\$60 per spotlight per performance
ADDITIONAL EQUIPMENT RENTAL	Cost + 10%
CATERING SERVICES.....	Cost + 10%
PROJECTOR AND SCREEN.....	\$175
STEINWAY PIANO RENTAL	\$50
PIANO TUNING	At Cost (\$170 estimate)
MARLEY FLOOR.....	No charge for rental of the floor.
FLOOR TAPE.....	\$50
POSTERING.....	Cost + 10%
EXTERNAL EQUIPMENT RENTAL.....	Cost + 10%

The Port Theatre is NOT licensed for alcohol IN THE BACKSTAGE AREAS- Greenroom or Dressing Rooms

GST APPLICABLE ON ALL COSTS INCLUDING LABOUR. GST REG. #13031 8330 RT0001

Include our Ticket Centre information in promotional materials
1.250.754.8550 or buy on-line at www.porttheatre.com